

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Lesa I. Butera, President
Mrs. Angel L. Helm, Vice President
Mr. Gregory L. Portner, Treasurer
Mrs. Carolyn M. Bamberger
Mrs. Michelle M. Davis
Mr. John A. Larkin
Mrs. Karen R. McAvoy
Scott C. Painter, Esq.
Mrs. Anne P. Seltzer

Non Members

Mrs. Corinne D. Mason, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, January 28, 2013 – 6:00 P.M.
Community Board Room

- I. Call to Order – Mrs. Lesa I. Butera, Board President, Presiding**
- II. Pledge of Allegiance – Mrs. Butera**
- III. Announcement of Recording by the Public – Mrs. Butera**
- IV. Roll Call – Mrs. Mason**
- V. Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
 - Personnel/Policy Committee Meeting – February 5, 2013, 5:00 p.m.
 - Finance Committee Meeting – February 6, 2013, 12:00 p.m.
 - School Board Business with Committee Reports – February 11, 2013, 6:00 p.m.
 - Curriculum Committee Meeting – February 13, 2013, 2:30 p.m.
 - Facilities Committee Meeting – February 20, 2013, 12:00 p.m.
 - School Board Business Meeting – February 25, 2013, 6:00 p.m.
 - Technology Committee Meeting – February 27, 2013, 6:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. Recognition**
 - A. School Board Members – Mr. Stem on behalf of Mrs. Vicente
- VII. Report from Student Representative**

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VIII. Public Comment – Mrs. Butera

Speakers are requested to identify themselves by name and address.

IX. Routine Approvals – Mrs. Butera

MOTION

- A. It is recommended that the Board of School Directors approve the following minutes:
- December 3, 2012 Reorganization Meeting
 - December 3, 2012 Business Meeting
 - December 10, 2012 Special Board Meeting

MOTION

- B. It is recommended that the Board of School Directors accept the Treasurer's Report.

MOTION

- C. It is recommended that the Board of School Directors approve payment of bills for the months of November and December 2012, as listed in the financial packet.
- 1) General Fund Accounting Check Summary
 - 2) Athletic Fund Accounting Check Summary
 - 3) Food Service Accounting Check Summary
 - 4) Student Activity Accounting Check Summary
 - 5) Capital Project Fund Accounting Check Summary

X. Superintendent's Report – Mr. Stem on behalf of Mrs. Vicente

A. Curriculum and Technology –

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology item:

1. Approve homebound instruction for secondary student ID#201370 from January 8, 2013 to January 28, 2013 for a maximum of 5 hours per week.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-8:

1. Approve Budget Transfers in the amount of \$127,596.78.
2. Approve the following donations from the Wyomissing Area Education Foundation:
 - a. \$1,118 towards the purchase of skeletal models for the JSHS.
 - b. \$500 towards the purchase of supplies for the JSHS Project Help Desk.

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- c. \$447.85 and \$1,247.35 towards the purchase of bucket fillers for WREC.
 - d. \$1,302.15 towards the purchase of dissection tools and anatomy models for the JSHS.
3. Approve donation through the Development Office from Charles and Katie Odell in the amount of \$300 towards the District's communications system.
4. Approve the following donations through the Development Office towards the purchase of stage lighting:
 - a. Hirneisen Electric in the amount of \$2,000.
 - b. NRG Building Services in the amount of \$500.
5. Approve Berks County Joint Purchasing bids for copy paper as follows:

Lindenmeyr Munroe	\$ 9,840.00
Contract Paper Group	<u>187.02</u>
Total	\$10,027.02
6. Approve boiler project bid to Purcell Construction in the amount of \$1,249,000.
7. Approve submission of delinquent real estate taxes to ENM Law Group in the amount of \$570,603.48.
8. Approve Resolution No. 1-28-13-01 not to raise taxes above the index of 1.7% for the 2013-14 school year.

Background information: Section 311(d)(1) of SS Act 1 permits a school district to elect to adopt a resolution indicating it will not raise the rate of any tax for the support of public schools for the following fiscal year by more than its index. Adoption of this resolution may be done in lieu of a preliminary budget. This resolution is to be adopted by January 31, 2013.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-6:

1. APPROVAL OF LETTER OF AGREEMENT
 - a. Professional Staff
 - 1) Request approval of WAEA Letter of Agreement for Christine Helinek, Art Teacher, WHEC/WREC, for the 2012-13 school year.

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2. LEAVE OF ABSENCE

a. Support Staff

- 1) **Patricia Magrann**, Instructional Aide, WHEC, unpaid leave of absence, March 13, 14, 15, 2013.

3. APPOINTMENTS

a. Professional Staff

- 1) **Amber Morris**, Psychologist, District-wide, effective date to be determined, at a pro-rated annual salary to be determined by the new contract, but based on M+30, Step 3 (\$49,920 according to the 2010-2011 salary matrix).

Background: Ms. Morris is a Pennsylvania Department of Education certified School Psychologist (K-12). In addition to her experience as a school psychologist, Ms. Morris has an extensive background providing therapeutic services to children/adolescents with varied diagnoses. This position was approved at the June 25, 2012 Board of Directors Meeting and will be funded by Medical Access funds.

4. ADDITIONAL HOURS

a. Professional Staff

- 1) **John Yoder**, Teacher, Jr./Sr. High School, to provide homebound instruction to secondary student #201370, January 8, 2013 to January 28, 2013, maximum 5 hours per week, at the WAEA wage rate for work contract outside work hours.

5. SUBSTITUTES

a. Professional Staff (Additions)

- 1) **Andrew Childs**, Teacher

6. POLICIES

Second reading and adoption of the following policy:

249 - Bullying/Cyberbullying

XI. **Old Business – Mrs. Butera**

XII. **New Business – Mrs. Butera**

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XIII. Right to Know Requests – Mrs. Butera

		Right-to-Know			
		Cost Analysis			
		11/01/12-12/31/12			
Date	Requested by	Description of Request	Personnel	Time	Cost
11/5/12	Signature Info. Solutions	(3) Tax Certifications	G. Gantert	1.50	\$21.30
11/14/12	Signature Info. Solutions	(4) Tax Certifications	G. Gantert	2.00	\$28.40
11/21/12	Signature Info. Solutions	(3) Tax Certifications	G. Gantert	1.50	\$21.30
12/4/12	Signature Info. Solutions	(2) Tax Certifications	G. Gantert	1.00	\$14.20
12/12/12	Signature Info. Solutions	(1) Tax Certification	G. Gantert	0.50	\$7.10
12/20/12	Signature Info. Solutions	(1) Tax Certification	G. Gantert	0.50	\$7.10
					\$99.40

XIV. Updates from Organizations

- A. WAEA
- B. AFSCME
- C. WAEF
- D. PTA

XV. Adjournment – Mrs. Butera